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1. Date

D	D	M	M	Y	Y	Y	Y
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Export Documentary Credit (DC) Bill Negotiation/Trade Collection Instruction

To: The Hongkong and Shanghai Banking Corporation Limited, incorporated in the Hong Kong SAR, acting through its New Zealand branch

HSBC Bill Reference No (Bank Use only) <input type="text"/>		Export Account Number (if known) <input type="text"/>								
2. Instruction (Application) This is an application for the trade service(s) specified below. Please select the trade service(s) you require, complete the required information and provide any instructions related to the trade service(s). <input type="checkbox"/> Documents under Documentary Credit <input type="checkbox"/> Documents for Collection										
2.1 Documents under DC <input type="checkbox"/> Payment upon receipt of proceeds from DC issuing bank <input type="checkbox"/> Discount on presentation <input type="checkbox"/> Discount after receipt of acceptance from the DC issuing bank	2.2 Documents for Collection <input type="checkbox"/> Payment to us after proceeds received <input type="checkbox"/> Finance under our Facility Agreement									
3. Other Instructions <input type="text"/>										
4.1 Beneficiary/Drawer Name (the Customer) <input type="text"/>	4.2 Beneficiary/Drawer Address <input type="text"/>									
4.3 Name of Contact Person <input type="text"/>										
4.4 Contact Tel Number <input type="text"/>										
5.1 Applicant/Drawee (Buyer) Name <input type="text"/>	5.3 DC Number <input type="text"/>									
5.2 Applicant/Drawee (Buyer) Address <input type="text"/>	5.4 DC Date <table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>		D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y			
5.6 DC Issuing Bank/Collecting Bank Name <input type="text"/>	5.5 Customer's Reference Number <input type="text"/>									
5.7 DC Issuing Bank/Collecting Bank Address inc Postal Code <input type="text"/>	5.8 Drawee Name on draft – only if different from 5.6 (DC Only) <input type="text"/>									
	5.9 Drawee Address on draft – only if different from 5.7 (DC Only) <input type="text"/>									
6.1 Bill Currency and Amount (Claim amount) <input type="text"/> <input type="text"/>	6.2 Bill Currency and Amount in Words (Claim amount) <input type="text"/>									
6.3 Tenor <input type="checkbox"/> Sight / <input type="checkbox"/> <input type="text"/> days <input type="text"/>										
6.4 Additional information for Bill / Draft <input type="text"/>										
7. Brief Description of Goods (e.g. Toys, Garments, etc) <input type="text"/>										

8. Number of Documents attached

Document	Org	Copy	Document	Org	Copy
8.1 Drafts (<input type="checkbox"/> print draft on last page)			8.2 Invoices		
8.3 Insurance Policy			8.4 Packing List		
8.5 Phyto Certificate			8.6 Certificate of Origin		
8.7 Bill of Lading			8.8 Airway Bill		
8.9 Inspection Certificate			8.10 Non-negotiable Seaway Bill		
8.11 Beneficiary Certificate			8.12 Forwarders Cargo Certificate		
8.13 Shipment Advice			8.14 Cert of Quality / Quantity		
Other Documents			8.16		
8.17			8.18		
8.19			8.20		

8.21 Insurance Confirmation We confirm that insurance cover is held

9. Proceeds Disposal

Credit Our account number

Use Exchange Contract to convert proceeds (if applicable) Contract No.

Remit in (currency) to account No.
held with

10. DC Bills Charges Charges A/C No. Charges CCY

Deduct charges from proceeds of financing or payment

BILLS UNDER DA/DP

11.1 Document Release

Release Documents against Payment – D/P

Release Documents against Acceptance – D/A
 Acceptance/Payment may await arrival of carrying vessel

11.3 Charges

We will pay your charges overseas charges

Drawee to pay your charges overseas charges

Charges A/C No.

11.2 Protest

For Non-acceptance and/or Non-payment

Protest/ Do not Protest

11.4 Interest

Collect Interest @ % p.a. from Drawee

from date of

until date of

We refer to HSBC's Standard Trade Terms (as amended from time to time) which can be accessed, read and printed by the Customer at/ from www.gbm.hsbc.com/gtrfst or alternatively the Customer can request a copy from its Relationship Manager (the Standard Trade Terms).

This application incorporates and is subject to the Standard Trade Terms as though they were set out in full in this application, and together they form an important agreement.

By signing this application the Customer:

- irrevocably requests HSBC to provide the above trade service(s) in accordance with the instructions in this application; and
- confirms that it has read and understood the Standard Trade Terms and agrees that this application incorporates the Standard Trade Terms and that the Standard Trade Terms applies to the above requested trade service(s).

Signed for and on behalf of the Customer:

Authorised Signatories and Company Stamp (If applicable)

Pay to the order of any Bank or Trust Company

New Zealand / /

First of Exchange (Second being unpaid) Pay to the order of

To / /

Pay to the order of any Bank or Trust Company

New Zealand / /

Second of Exchange (First being unpaid) Pay to the order of

To / /
